

**WESTERN NEVADA COLLEGE
CLASSIFIED COUNCIL BYLAWS**

ARTICLE I - PURPOSE

Section 1. The purpose of the Classified Council shall be to represent and serve as an advocate for all classified employees of Western Nevada College (WNC); to stimulate professional improvement and job-related training of classified employees; to receive, consider, and make recommendations to the college president relating to classified employees; and to provide a means for dissemination of policies, procedures, and other information to the classified employees of WNC. The Classified Council shall also solicit and receive funds in support of their activities in accordance with the Nevada System of Higher Education (NSHE) and WNC policies and in consultation with the WNC Foundation.

ARTICLE II - CLASSIFIED COUNCIL MEMBERSHIP

Section 1. The Classified Council shall consist of the classified employees at WNC.

ARTICLE III - BOARD OF DIRECTORS

Section 1. The Board of Directors (Board) shall consist of the chair, vice-chair, secretary and treasurer, as well as three other members of the Classified Council appointed by the above officers. The three appointed Board members will be selected prior to the May meeting. Appointed Board members will serve a 12-month term (May through April). The Board shall have general power to control and manage the affairs and property of the Classified Council.

Section 2. Officers

- a. **Officers.** The officers of the Classified Council shall be a chair, vice-chair, treasurer, and secretary.
- b. **Term of Office.** The term of office for each officer shall be one year starting May 1. Officers may serve more than one term.

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c. Duties of Officers.

- (1) Chair. Shall perform duties as outlined in the Classified Council Procedures (<http://www.wnc.edu/~clascoun/>)

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Section 1. The Classified Council shall establish rules of order which are consistent with these bylaws, WNC bylaws, and the NSHE code and shall be governed by them.

Section 2. Parliamentary Procedure: Robert's Rules of Order, newly revised, shall be the parliamentary authority for all matters or procedures not specifically covered by these bylaws, or by special rules of procedures adopted by Classified Council.

ARTICLE VII - BYLAWS ADOPTION AND AMENDMENTS

Section 1. Adoption of Classified Council bylaws shall be affirmed by a majority of the Classified Council membership and approved by the college president.

Section 2. Amendments to the Classified Council bylaws shall be affirmed by a majority of the Classified Council membership and approved by the college president.

Bylaws	Adopted:	February 8, 1984
	Revised:	June 1, 1994
		April 19, 1995
		January 29, 1996
		May 2, 2001
		March 30, 2004
		April 7, 2006
		May 15, 2009
		February 12, 2013 (Approved College Council)
		May 5, 2015 (Approved College Council)