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Classes dropped "exchanged" will remain on a student transcript with a grade of "W".

Students are encouraged to ca agge tl ard acr /e u

Admissions and Records

Students may petition to have the previous grade(s). If approved, the final grade will be changed to an "R" for Repeat. A student who earns a grade higher than the original grade will not be eligible for academic renewal. Repeats of previously attempted college work that is designated as repeatable for credit will not be considered for academic renewal.

Students may petition to have an entire semester of course work be disregarded in all calculations regarding academic standing and grade point average. Eligibility for academic renewal is subject to the following conditions:

1. At the time the petition is filed, one year must have elapsed since the most recent course work to be disregarded was completed.
 2. In the interval between the completion of the most recent course work to be disregarded and the filing of the petition, students shall have completed at least 12 acceptable units of course work at an institution of higher education with a grade-point average of at least 2.5 on all work completed during that interval. Courses taken during the interval may be repeats of previously attempted college work.
 3. The student's petition must be filed no later than four weeks past the published date on which the petition is posted.
 4. Academic renewal cannot be applied for more than once in a student's academic career.
 5. Academic renewal cannot be applied for after graduation from the first degree or certificate. Once a student graduates, academic renewal cannot be retroactively applied.
- If a student's petition is approved, the academic record will be suitably amended to indicate that no work taken during the designated semester is to be included in the student's grade point average. The original grades earned will be carried forward to ensure a true record of academic history.

- Students have a right to:
1. Access to their educational records, have been completed during the semester of the A, B, C, D, or F grade.
 2. The right to inspect and review their educational records, and

The Family Educational Rights and Privacy Act (FERPA) protects student privacy. Personally identifiable information is released without student consent or signature. A valid government or WNC issued photo ID that matches signature is mandatory. The student's password to access WNC accounts is required. The password is considered the equivalent of a signature.

- Students have a right to:
- Inspect and review their educational records,
 - Seek to amend education records, and
 - Have some control over the disclosure of information from education records.

WNC is not required to provide copies of such records to students.

If a student disagrees with some information in his/her educational records, he/she may challenge that information.

If the situation is not resolved to the student's satisfaction, the student may request a hearing. If the student disagrees with the results of that hearing, he/she may submit explanation statements for inclusions in his/her file.

Contact Admissions and Records for additional information.

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